

No. A.20/1/2006-SEZ  
Government of India  
Ministry of Commerce & Industry  
Department of Commerce  
(SEZ Section)

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Udyog Bhawan, New Delhi  
Dated 10 September, 2014

To,  
All Zonal Development Commissioners, SEZ

**Subject : Guidelines for nomination as member of SEZ Authority**

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**Madam/Sir,**

I am directed to forward herewith the following guidelines for nomination of members of SEZ Authority for compliance by all Development Commissioners while sending proposals for approval of Department of Commerce:-


- I. The member proposed for nomination should be a Proprietor/Partner/Chairman/Managing Director/Director of the concerned unit;
- II. The said unit should be operational for a minimum period of 5 years;
- III. There should be no dues pending against the said unit;
- IV. The said unit should not have violated any provision of SEZ Acts and Rules;
- V. No penalty should have been imposed on the said unit in last 3 years; and
- VI. The member proposed for nomination should be available to attend the meetings and participate in the decision making process of the Authority.

In addition to above, following Weightage System should be followed to ascertain the order of preference:-

S.No.	CRITERIA	WEIGHTAGE*
1.	Total exports in the previous financial year	2
2.	Total investment by the unit as on last date of the previous financial year	2
3.	Total employment as on last date of previous year	2
4.	Percentage increase in exports during the last financial year	2
5.	Percentage increase in employment	2
6.	Percentage increase in investment	2
7.	Ratio of Exports with respect to Investment made by unit	3

\* The unit standing as first in the criteria at Sl. Nos. 1 to 6 will get two marks, the unit coming 2<sup>nd</sup>, 3<sup>rd</sup> and so on will get 1.75, 1.5 and so on. The unit standing as first in the criteria at Sl. No. 7 will get 3 marks, the unit coming 2<sup>nd</sup>, 3<sup>rd</sup> and so on will get 2.75, 2.50 and so on. The unit getting maximum marks, should be given an opportunity to nominate its Proprietor/Partner/Chairman/MD/Director as a nominated member to the SEZ Authority.

Yours faithfully,

  
(Madhup Vyas)  
Director

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